

Washington County All-Hazard Mitigation Plan Meeting Minutes
July 10, 2006

Call to Order:

The meeting was called to order by Dr. Tom Phelan at 9:10 a.m. in Training Room 1 at the Washington County Municipal Building B, Fort Edward, New York.

Attendance (13):

Kyle Vandewater	Washington County DPW, Mitigation
Willy Grimmke	Washington County DPW
Dr. Tom Phelan	Strategic Teaching Associates, Inc., President
Chris Rieben	Town of White Creek, Highway Supt.
Sean Carney	Town of Jackson, Highway Supt.
Joseph Childs	Village of Salem, Trustee
Bob Humiston	Argyle Highway
Ted Berndt	Citizen, Town of Cambridge
Bruce Jordan	NYSEMO
William H. Cook	Washington County Public Safety
Walter Graham	Town of Kingsbury
Frank Baker	Town of Hampton
John Tanner	Town of Granville

Introductions:

Each attendee introduced himself and stated his jurisdiction or position.

Approval of the Minutes:

The minutes of the June 12, 2006, meeting were distributed and unanimously approved. .

Treasurer's Report:

Dr. Phelan stated that this space on each agenda would be used to distribute and discuss the Quarterly Report to SEMO as required under the terms of the grant. The next report, due June 30, 2006, will be filed following this meeting.

Committee Reports:

Chris Rieben and Willy Grimmke from the sub-committee to research highway and infrastructure damage and to conduct outreach with municipal highway superintendents reported they had conducted meetings at the highway garages in some of the towns and would continue to reach out to the others. Representatives were reporting that they wanted support from their town supervisors and assistance with completing the Worksheets required by the grant program. Dr. Phelan agreed to communicate to the Town Supervisors through the Board of Supervisors meeting and to invite any supervisor who requested a meeting with the Town Board to invite the

Task Force to send a member to their meetings this fall. Copies of the Worksheets will be sent to each Supervisor with a letter of explanation.

There was no report from Brian Brockway and Floyd Pratt whose sub-committee will conduct outreach to fire chiefs throughout the county.

A press release, approved by the County Attorney, was sent to the following news outlets (copy attached). Ted Berndt attended the meeting due to his reading of the article in The Eagle newspaper.

The Eagle
Main Street
Granville Sentinel
Post Star (Glens Falls)
Greenwich Journal
Whitehall Times

Old Business:

Joe Childs has updated a report (in progress) regarding flooding in the Village of Salem. He agreed to meet with Dr. Phelan following this meeting to review the entire document. A copy of the completed sections was delivered to Dr. Phelan.

Kyle Vandewater reported that progress was being made on posting Task Force meeting minutes on the County's website.

New Business:

This was a productive discussion with everyone recognizing the degree of detail we are going to need to complete the plan.

County maps were distributed to each Task Force member. Highway superintendents were asked to mark on the map each location in their respective towns or villages where damage has occurred in the past. The work session was productive, and numerous sites were identified. Each member present reported on each site giving their best recollection of the damage, the date, and noting those where FEMA funds had been received in the past. Dr. Phelan collected the maps and agreed to list all of the sites. Kyle Vandewater will ask the planning department to prepare accurate maps of each site (see the attached list of identified sites).

Ted Berndt showed the Task Force a Count set of maps prepared in 2001 and currently used by emergency responders in emergencies. The maps were prepared by the County's Real Property Tax Department. Bill Cook reported that the maps were no longer available in book format. The County is currently preparing new books. Kyle Vandewater agreed to research obtaining a copy for the Task Force.

Program/Discussion:

There was no formal program. Joseph Childs met with Dr. Phelan to review the updated report from the Village of Salem. Dr. Phelan met following the meeting with Kyle Vandewater and Willie Grimmke to discuss plans for contacting the Board of Supervisors. The next meeting of the Board is July 21, 2006. Dr. Phelan’s schedule prohibits his attending, but he agreed to prepare a letter with copies of Worksheets 1-4 for distribution to the Board. The distribution date is July 13, 2006.

All-Hazard Mitigation Planning Task Force:

All-Hazard Mitigation Planning Task Force Members

Robert W. Humiston	Town of Argyle
Hugh Dewey	Town of Greenwich
Floyd Pratt	Town of Hebron
Ken Talkington	Hebron
Doug Brownell	Easton Volunteer Fire Company
William H. Cook	Washington County Public Safety
Chris Rieben	Town of White Creek
Sean Carney	Town of Jackson
Ray Rathbun	Telescope Casual Furniture
Joseph Childs	Village of Salem
Maureen Van Buren	Ft. Ann Central School
John Boyce	Fort Hudson Nursing Center
Willy Grimmke	Washington County DPW
Kyle Vandewater	Washington County DPW
Dr. Thomas D. Phelan	Strategic Teaching Associates, Inc.

Next Meeting:

The next meeting will be scheduled following a presentation to the Board of Supervisors and response from each town supervisor and village mayor regarding attending their fall meetings.

Adjournment:

The meeting was adjourned at 11:25 a.m.

Respectfully submitted,
Thomas D. Phelan, Ed.D.

Attachments:

- Site List
- Press Release
- Letter to the Board of Supervisors <http://www.co.washington.ny.us>