

AUDIT COMMITTEE MEETING MINUTES
APRIL 14, 2010

AUDIT COMMITTEE MEMBERS PRESENT: Suprenant, Henke, Watkins, Pitts

AUDIT COMMITTEE MEMBERS ABSENT: Shay, Haff, Sady

SUPERVISORS: Rymph

Debra Prehoda, Clerk

J. Gonyeau, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes –March 17, 2010 Meeting
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Suprenant called the meeting to order at 9:00 A.M.

A motion to approve the minutes of the March 17, 2010 meeting was moved by Mr. Henke, seconded by Mr. Watkins and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was moved by Mr. Watkins, seconded by Mr. Pitts and adopted.

Old Business:

Chairman Suprenant reported that he spoke with Bill Cook, Director of Public Safety, regarding the vouchers submitted last month for the lodging and registration expenses for eight members of the Hazmat team attending the annual Hazmat training in Montour Falls. Bill informed him that there are approximately twenty-five members of this team and they try to send a group for training each year, rotating through the membership. Bill Cook advised Chairman Suprenant, that in the future, he would make sure that Hazmat travel requests go through the Public Safety Committee.

The committee reviewed the monthly Audit Report, attached. The report has been reformatted to contain more financial information from the audit.

Other Business: None.

A motion to adjourn was moved by Mr. Watkins, seconded by Mr. Henke and adopted. The meeting adjourned at 10:40 A.M.

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