

AUDIT COMMITTEE MEETING MINUTES  
MARCH 17, 2010

AUDIT COMMITTEE MEMBERS PRESENT: Suprenant, Henke, Shay, Watkins, Haff, Pitts

AUDIT COMMITTEE MEMBERS ABSENT: Sady

SUPERVISORS: Rymph

Debra Prehoda, Clerk

J. Gonyeau, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Approval of Minutes – February 17, 2010 Meeting
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Suprenant called the meeting to order at 9:02 A.M.

A motion to approve the minutes of the February 17, 2010 meeting was moved by Mr. Shay, seconded by Mr. Watkins and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

The committee reviewed the monthly Audit Report, attached. The report has been reformatted to contain more financial information from the audit.

Mr. Haff stated he audited a voucher for the Prospect School and asked if the school district picks up that expense once the child is of school age. The Clerk responded that she believes that is the case. Mr. Shay questioned if we receive reimbursement. The Clerk noted that Tina McDougall, Public Health Fiscal Manager, reports out on the reimbursement rate for these programs.

Chairman Suprenant noted that eight members of the Hazmat Team attended a training in Montour Falls and he does not remember that request coming through a committee for approval. He questioned why so many attended and why it did not come through committee. He plans to address this at the next Public Safety Committee meeting. Mr. Haff stated he will probably also bring a request from Brian Jones, Hartford Fire Chief and Hazmat member, to the Public Safety Committee to consider increasing the meal allowance to the federal rate because this is pass through federal grant funding. Mr. Rymph stated the committee can always ask Judy to give a department head a call to come up and explain any questions. He urged the committee to do that in the future.

A motion to pay all bills as audited was moved by Mr. Haff, seconded by Mr. Pitts and adopted.

Other Business: None.

A motion to adjourn was moved by Mr. Henke, seconded and adopted. The meeting adjourned at 10:30 A.M.

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