

COMMUNITY COLLEGE COMMITTEE MEETING MINUTES  
APRIL 20, 2010

COMMUNITY COLLEGE COMMITTEE MEMBERS PRESENT: Hall, Banks, Henke, Tatko

COMMUNITY COLLEGE COMMITTEE MEMBERS ABSENT: Henke, Idleman

SUPERVISORS: Rymph, Campbell, LaPointe

Debra Prehoda, Clerk of the Board      Kevin Hayes, County Administrator

Warren County Supervisors and Staff

ACC – President Heacock, Bill Long, Kevin Rielly, Paul Mazur, Joe King

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Updates
  - A. Capital Projects
  - B. Budget
- 3) Miscellaneous
- 4) Adjournment

Chair G. Hall called the meeting to order at 1:05 P.M.

2010 – 2011 OPERATING BUDGET – President Heacock addressed the committee. He stated they are one of the few entities that has experienced growth, 15% increase in enrollment. Enrollment is at an all time high, handout attached. Revenue was up \$900,000 but over half of that has been spent on hiring additional personnel to accommodate the increase in enrollment. They are still trying to hold onto a surplus and are reviewing projects. A \$400,000 surplus is the goal for 2010 to carry over to next year. What has really helped them in terms of dollars is the enrollment. The State has already cut their funding by 5% that will continue into next year. The overall approach is to be as careful as they can and carry over any excess revenue to next year. Regarding the 2011 budget, looking at the enrollment and staffing needs, the budget will grow approximately 4.5% to 5%. The growth over actual will be costs that must be included in the budget. The Senate and Assembly, have both agreed to cut funding by 5% but there is no State budget in place. Final payments from the State have been received. Although the enrollment is up, the State is taking that increase away. The only mechanism to increase revenue is tuition and they anticipate a 3% tuition increase for next year. For 2011, they will present the budget indicating what they need for sponsor contributions plus using some of the excess fund balance. Expenses are being driven by contract obligations (3% salary increase), health care expenses (25% increase expected and they will be discussing options with the union) and increases to the NYS Teachers Retirement System (up over \$250,000). He has been meeting with the Board of Trustees over the budget and is trying hard to get answers out of SUNY. The reimbursement rate cut has been the largest impact. A 5% decrease in state aid is approximately \$364,000. Students will be paying about 50% of the college expenses. Most

community colleges are in the \$135 to \$140 per credit hour range for tuition. ACC's tuition is \$136 per credit hour and will go up approximately an additional \$98.00 for the year. Class size is up substantially with the increase in enrollment. They are reviewing classroom usage to schedule as many classes as possible. They plan to have their budget proposal in place to address with the ACC Board of Trustees by June.

**DISCUSSION OF CAPITAL CHARGEBACK BALANCE** – Bill Long, Administration, stated the chargeback balance as of March 31, 2010 is \$528,012, handout attached.

**CAPITAL IMPROVEMENT PLAN** – Bill Long, Administration, presented for consideration another round of capital improvements, handout attached, totaling \$1,456,338 with 50% state funding and the \$728,169 out of chargeback funds. The last capital improvement plan, Facilities Master Plan, was held up on the state side on approval and they received a late start but that has all been resolved and includes the following: 5 upgrades to fire alarm systems – developing RFP and hope to be finished by end of summer, 2 elevator upgrades in design and should be complete by December and a new elevator for the gym, and the Warren Hall roof replacement. The attached handout list the proposed capital improvement plan being requested that includes the following: elevator upgrade Student Center/Bookstore, roof replacement gymnasium, roof replacement Washington Hall, bleacher replacement gymnasium, Washington Hall renovations to technology area and kitchen duct work upgrade/improvement Randles Conference Center. The architect recommends increasing the cost of projects from one year to the next a figure of 35%, the attached handout lists the estimated cost and estimated revised cost. Resolutions are needed from the counties to move forward with these capital improvements. The chargebacks in the fall will bring the chargeback balance up enough for these proposed projects. A motion to approve proposed 2010 - 2011 Capital Improvement Plan requests was moved by Mr. Banks, seconded by Mrs. G. Hall and adopted. Warren County adopted the same motion. President Heacock stated they will prepare the resolution for consideration and forward to the counties.

**J. BUCKLEY BRYAN, JR. '87 , '94 REGIONAL HIGHER EDUCATION CENTER** – Joe King, Foundation, stated they plan to pay \$1M of the remaining \$1.25M debt and maybe an additional \$22,500 in fees. They will BAN the remaining \$250,000. Kevin requested this information be submitted in writing to the Treasurer's Office and Warren County requested the same for their Treasurer. Kevin thanked Mr. King for this tremendous fund raising effort. Enrollment through Plattsburgh is working very well. President Heacock feels this program will really grow. They are working on a program that would allow for a transfer of

a two-year program through ACC, Plattsburgh ready, right into the Plattsburgh four-year program.

**OTHER BUSINESS:**

ACC 50<sup>th</sup> Anniversary - Kevin Hayes, County Administrator, asked about the 50<sup>th</sup> anniversary celebration being planned for ACC. This will be kicked up in 2011 through 2013, 50 years since the first graduating class. They are in the very preliminary stages of developing the celebration.

DORMS – President Heacock stated they did their capacity study regarding dorms. The study indicated a demand for about 500 beds. President Heacock will speak with people regarding any concerns with this proposed project and having internal discussions with the Board of Trustees.

GLOBAL FOUNDRIES - President Heacock stated they meet with Global Foundries on a regular basis. The jobs at the facility will require highly skilled workers.

The meeting adjourned at 2:13 P.M.

**Enrollment by County of Residence**  
**Five Year Trend**  
**Fall 2005 - Fall 2009**  
**(Two County)**

Residence	Fall 2005		Fall 2006		Fall 2007		Fall 2008		Fall 2009		1-Yr % Change		5-Yr % Change	
	Enr	%	Enr	%	Enr	%	Enr	%	Enr	%	Enr	%	Enr	%
Warren County	1,111	54.2%	1,171	54.5%	1,158	55.5%	1,197	56.7%	1,332	56.0%	1,332	56.0%	1,332	19.9%
Washington County	939	45.8%	976	45.5%	929	44.5%	913	43.3%	1,045	44.0%	1,045	44.0%	1,045	11.3%
<b>Total</b>	<b>2,050</b>	<b>100%</b>	<b>2,147</b>	<b>100%</b>	<b>2,087</b>	<b>100%</b>	<b>2,110</b>	<b>100%</b>	<b>2,377</b>	<b>100%</b>	<b>2,377</b>	<b>100%</b>	<b>2,377</b>	<b>16.0%</b>

Adirondack Community College

Chargeback Balance  
March 31, 2010 Report

Cash on hand at County	9/1/2009	\$ 847,731
Fall 2009 Chargebacks	162,958	
Spring 2010 Chargebacks	<u>151,831</u>	<u>314,789</u>
	Available Funds	\$ 1,162,520
Outstanding Projects:		
Master Plan and Improvements:		<u>634,508</u>
<b>Total Available Budget:</b>		<b>\$ 528,012</b>

**Adirondack Community College  
2010-2011**

**Capital Improvement Plan Requests**

Capital Expenditure	Building/Area	Category	Estimated Cost	Escalation	Estimated Revised Cost
Elevator (upgrade)	Student Center / Bookstore	Code Compliance	\$ 108,000	35%	\$ 145,800
Roof Replacement	Gymnasium	Health & Safety	175,500	35%	\$ 236,925
Roof Replacement	Washington Hall	Health & Safety	175,500	35%	\$ 236,925
Bleacher Replacement	Gymnasium	Health & Safety	101,250	35%	\$ 136,688
Washington Hall Renovation to Technology Area	Washington Hall	Program Enhancement	500,000	0%	\$ 500,000
Kitchen Duct Work Upgrade/Improvement	Randles Conference	Code Compliance	200,000	0%	\$ 200,000
		TOTAL:	\$ 1,456,338		
		State Share:	\$ 728,169		
		Local Share from Chargebacks:	\$ 728,169		