

PUBLIC WORKS COMMITTEE MEETING MINUTES  
JULY 2, 2019

PUBLIC WORKS COMMITTEE MEMBERS PRESENT: Fedler, Campbell, Shay, Haff, Hicks, Shaw, Skellie, Middleton, Rozell

PUBLIC WORKS COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Henke, Moore, Ferguson, O'Brien, Hogan, LaPointe

Debra Prehoda, Clerk

Roger Wickes, County Attorney

Al Nolette, County Treasurer

Chris DeBolt, County Administrator

Deborah Donohue, Supt. Public Works  
Public

Joe Brilling, Exec. Dir. SD#2

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – May 28, 2019
3. Department Reports/Requests:
  - A. Sewer District
    - 1) Request for Quotes – WCSD#1 – Extension and Slip Lining
    - 2) River Street Gravity Sewer Cleaning Update
  - B. Department of Public Works
    - 1) Department Updates
    - 2) Broom Tractor
    - 3) Loader
    - 4) VMS Board Purchase
4. Other Business
5. Adjournment

Chairwoman Fedler called the meeting to order at 10:00 A.M.

A motion to accept the minutes of the May 28, 2019 meeting was moved by Mr. Rozell, seconded by Mr. Shay and adopted.

SEWER DISTRICT - Joe Brilling, Executive Director, addressed the following items with the committee:

- Washington County Sewer District #1 – Request for Qualification - Extension and Slip Lining – The Sewer District needs to go out and get the engineering services bid for the extension of County Sewer District #1 to include Kingsbury Sewer District No. 1 and they are going to need engineering oversight on slip lining to meet specifications and would like to put the request for qualifications out for both. He does not have an estimate of the cost. A motion to approve the solicitation of the engineering services for the extension of County Sewer District #1 including Kingsbury Sewer District #1 and slip lining pipes working with the County Administrator on the form was moved by Mr. Shay, seconded by Mr. Middleton and adopted.
- River Street Gravity Sewer Cleaning Update – A 24" line runs south on River Street and at the manholes is a diversion – combined sewer overflow (CSO). There is a 24" line flowing into that and a 10" line flowing out in a pipe that runs along the river. This was identified in the long-term plan as a potential concern and they had recommended putting in a pump station. After a substantial rain event, the CSO overflowed as it should and is permitted to do. A few days later the staff checked it and it was still overflowing because the pipe leaving it was plugged or partially plugged which has happened before and staff tried to come up with a way to clean that line. This manhole is located on the opposite side of the tracks and installed in approximately 1905 – cast iron pipe encased in concrete and is down a steep bank. This manhole is not easily accessible. No maintenance has been done on that line during his tenure and according to staff much tenure before that because you cannot get at it. The rail has issues with the Sewer District staff walking down the tracks to look at it. They tried to clean the line but there is too much impacted debris in the bottom of the pipe. What raised his level of concern is that they pulled out quite a few roots which indicates there is something open in a

cement encased pipe which is sloped down to the river. They put up a board to raise it up to reduce the leakage but it was still leaking and had to report the overflow to NY Alert. The other thing the staff found when cleaning the pipe was that there is still debris in there. This is an emergency because these CSOs are continuing to happen when they should not happen or more than they should. This is a compliance issue for the Sewer District. DEC is involved and all the parties walked the sewer line last week and it is very expensive to fix. Once cleaned and have a chance to assess the condition of the pipe if it can be slip lined that is what they will do. Slip lining is basically a pipe within a pipe that gives it some integrity and it should hold. They can go to the south end of this line by the pump station where there is a manhole and they can assess the line. CP Rail is cooperative but it will be very expensive because it requires an inspector on site at all times, and the District will need a permit from them. DEC is cooperative and their major concern is unpermitted CSO events that will occur when cleaning this line so they have to attempt to bypass pump and proposing to run down the other side of track toward HF pump station. Meeting with DOT tomorrow and will need an enclosure at end of River Street hill to set the pump and run the pipe. That is very expensive to do and unsure if DOT is going to allow that. This project will probably take from 12 to 15 working days. This will be expensive; at the least \$100,000. The positive is the CSO will correct itself and will not be discharging as much. This fix will get the district in compliance. The regional study is looking to divert this flow to Glens Falls. The access is so poor for regular required maintenance to this site. He wanted to inform us of the situation and he has to move forward with remediation which will be a huge expense. This is a Sewer District cost not a County cost. The emergency aspect of this is the compliance issues. All manholes are inspected every month.

- Hydro Jetter – The Sewer District sold a hydro jetter to someone in Florida but there was no title – District not required to have one. The buyer tried to register it in Florida and has been unable to get title to enable him to register. Told to go to a Judge and get a declaratory judgement to have the piece of equipment declared his but the declaratory judgement required him to sue the County/Sewer District. We have to sign off that he owns the hydro jetter and the County Attorney does not see a problem with telling them that he owns it and the Chairman of the Board will sign the legal documents. This is for the committee's information.

DEPARTMENT OF PUBLIC WORKS – Deborah Donohue, Superintendent of Public Works, addressed the following items with the committee:

- Department Updates:
    - Extreme winter recovery funding was reinstated, handout attached. A motion to recognize Extreme Winter Recovery funding and forward to the Finance Committee for consideration was moved by Mr. Middleton, seconded by Mr. Skellie and adopted.
    - Examples of signs made with new sign machine displayed, on file.
    - Culvert collapsed on Burgoyne Avenue. The Canal Corporation owns the Feeder Canal that goes under our road and they are working diligently to get it fixed and open.
    - Co. Rt. 113 bridge - the temporary structure for the gas line is complete.
    - Paving – Co. Rt. 67 complete in the town of White Creek, did some work on Co. Rt. 30 in Hebron and on to Co. Rt. 9 in Whitehall.
  - Broom Tractor – Bids were sent out for a broom tractor and responses came in between \$70,900 and almost \$83,000. DPW figured on a bid of around \$52,000 so they are exploring other options. A broom that goes on something besides a tractor is being explored.
- Mr. Campbell arrived 10:38 AM
- Loader – The DPW Superintendent feels snow and ice is the most important thing they do and should have a reliable loader recommending purchase, bids attached. The loader at Fort

Edward would go to Putnam and Fort Edward would get the new loader; that is how they typically move the loaders around. The Town of Putnam has their own loader. Mr. Haff asked if the County could have some type of arrangement with the town to share their loader; shared services. The Superintendent did not feel that was feasible because we need our loader when we need it and the same with Putnam. Both the County and town of Putnam have two trucks at the Putnam Barn. Mr. LaPointe, Putnam Supervisor, stated they are getting the salt out of the same shed and two loaders cannot fit in the shed at the same time. He thinks an arrangement can be worked out. The Superintendent stated she is all for shared services but is not comfortable at all with not having a County loader at the Putnam Barn. Mr. Hicks asked about the status of the loader that we are planning to replace. Chairwoman Fedler stated at the last meeting, the decision was to auction off the loader; sold not repaired. The resolution amending the budget for the purchase of the loader was tabled at the June Board meeting. Revisited discussion on the purchase of loader. The DPW Superintendent came to committee to replace an aging loader. We currently have a loader for every barn and a spare but that includes the loader being requested to be replaced. If the loader is not replaced there would be no spare because the spare would go to Putnam. The spare was on the list to be replaced in 2015 and has 5562 hours on it. Discussed the resale value of purchasing a John Deere versus the Doosan. Mr. Middleton stated the John Deere has a better resale value and the data supports that. Significant money was budgeted this year to purchase trucks and the County Administrator recommends similar budgeting for 2020 if the numbers work out. Mr. Hogan stated the loader was not budgeted for purchase this year and suggested waiting until next budget year to purchase the loader. Mr. Rozell asked the cost to fix the loader to make it a backup but the Superintendent was unable to get written estimates noting she did try but without disassembling it they would only provide verbal estimates. She believes it does more than what was originally thought but it is not reliable. The County Administrator stated the original number to fix the loader was around \$15,000. The Superintendent stated the loader was purchased for \$65,400 and DPW has put \$66,300 into it. A motion to buy a new loader was moved by Mr. Hicks, seconded by Mr. Campbell and adopted. Two opposed: Messrs. Middleton, Haff. A motion to award purchase to low bidder with option #2 from Capital Tractor model DL250 was moved by Mr. Hicks and seconded by Messrs. Shay and Skellie. Discussion. Mr. Moore asked if a John Deere is better than a Doosan. Chairwoman Fedler stated Cambridge has a Doosan and they have not had any major issues and Mr. Skellie stated the low bidder is a local vendor. Mr. Hogan asked if the department had the money for this purchase. The County Administrator stated the department has enough money in the equipment line but has plans to purchase other items so that is why a budget amendment is needed and forwarded last month to the full Board for consideration. Mr. Hogan stated the wording in the budget amendment to purchase the loader that was tabled at last month's Board meeting erroneously stated the Finance Committee approved purchase of the loader and that is incorrect. The Finance Committee only approved amending the budget and should be rewritten. Mr. Moore feels this has been a healthy discussion. A motion to award purchase to low bidder with option #2 from Capital Tractor model DL250 was moved by Mr. Hicks, seconded by Messrs. Shay and Skellie and adopted. Two opposed: Messrs. Middleton and Haff. If DPW purchases everything planned then the budget amendment amount is \$59,580, worst case scenario, which is coming out of Road Machinery Fund balance. The County Administrator stated per the Procurement Policy, the motion adopted by this committee today awarded the bid for the loader and a Board resolution is not required on purchasing the loader. The action required by the full Board is to move money into the equipment line (.2) to allow the department to continue with their current spending plan and purchase the loader. The worst-case number right now is \$59,580 and that number will be firmed up by Finance. He reminded the committee that the roughly \$60,000 coming out of fund balance is still almost \$100,000

less than the \$156,000 that he recommended we sweep. Yes, we are taking money out of fund balance but it was his recommendation in the fall to invest in newer equipment when possible in the Road Machinery fund to cut our operating expenses because the fund is imbalanced right now. Mr. Hogan stated assuming all this goes forward in spite of better judgement what would happen if we had an emergency in the next six-months and there is no money left to buy it, what would we do then? The County Administrator stated one of things we will discuss in Finance is the proposed fund balance policy and his financial recommendation to the Board is the Road Machinery Fund is over fund balanced so he is comfortable with the fact that even though if the Board was to appropriate the \$156,000 that fund is able to overcome any emergency because we are very well insured. A motion to move the number to transfer from Road Machinery fund balance to equipment, which will be no more than \$59,580, to the Finance Committee for consideration was moved by Mr. Campbell, seconded by Mr. Hicks and adopted. Mr. Haff opposed.

- VMS Board Purchase – The Superintendent does not have the quotes she was hoping to have yet and will do more homework and put them in for next year. These variable message signs which notify motorist of road closures, detours, etc. would be a great asset to the department and for the towns to use when needed as well.
- Auction List – attached. A motion to approve auction list was moved by Mr. Middleton, seconded by Mr. Skellie and adopted.

OTHER BUSINESS: None.

The meeting adjourned at 11:33 A.M.

*Debra Prehoda, Clerk*  
*Washington County Board of Supervisors*

**NEW YORK STATE OF DEPARTMENT OF TRANSPORTATION**  
**Extreme Winter Recovery Program**  
**Budget Proposal, Dated 17-Jun-2019**

County	OSC Code	Municipality Name	18/19 Ext. Winter total	19/20 Ext. Winter total	19/20 Ext. Winter change	Percent changed
Washington	53010000000	County of Washington	265,198.38	265,198.38	0.00	0.00
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			265,198.38	265,198.38	0.00	0.00
	53030300000	Town of Argyle	43,233.12	43,233.12	0.00	0.00
	53031130000	Town of Cambridge	28,977.34	28,977.34	0.00	0.00
	53032390000	Town of Dresden	15,512.74	15,512.74	0.00	0.00
	53032510000	Town of Easton	40,090.85	40,090.85	0.00	0.00
	53032950000	Town of Fort Ann	32,539.84	32,539.84	0.00	0.00
	53032970000	Town of Fort Edward	15,242.79	15,242.79	0.00	0.00
	53033390000	Town of Granville	29,992.57	29,992.57	0.00	0.00
	53033490000	Town of Greenwich	36,692.92	36,692.92	0.00	0.00
	53033660000	Town of Hampton	8,424.47	8,424.47	0.00	0.00
	53033780000	Town of Hartford	22,862.82	22,862.82	0.00	0.00
	53033840000	Town of Hebron	32,631.64	32,631.64	0.00	0.00
	53034240000	Town of Jackson	26,279.12	26,279.12	0.00	0.00
	53034390000	Town of Kingsbury	19,487.32	19,487.32	0.00	0.00
	53038950000	Town of Putnam	14,616.85	14,616.85	0.00	0.00
	53037380000	Town of Salem	34,522.70	34,522.70	0.00	0.00
	53039080000	Town of White Creek	24,783.47	24,783.47	0.00	0.00
	53039070000	Town of Whitehall	16,441.62	16,441.62	0.00	0.00
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			442,332.18	442,332.18	0.00	0.00

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County	OSC Code	Municipality Name	18/19 Ext. Winter total	19/20 Ext. Winter total	19/20 Ext. Winter change	Percent changed
Washington	530403000230	Village of Argyle	861.22	861.22	0.00	0.00
	530490600660	Village of Cambridge	9,923.18	9,923.18	0.00	0.00
	530429501760	Village of Fort Ann	1,449.41	1,449.41	0.00	0.00
	530429701780	Village of Fort Edward	12,447.32	12,447.32	0.00	0.00
	530433901990	Village of Granville	6,304.92	6,304.92	0.00	0.00
	530434902060	Village of Greenwich	7,521.10	7,521.10	0.00	0.00
	530443902400	Village of Hudson Falls	21,478.35	21,478.35	0.00	0.00
	530490705350	Village of Whitehall	13,775.36	13,775.36	0.00	0.00
			73,760.86	73,760.86	0.00	0.00
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sum			781,291.42	781,291.42	0.00	0.00

# QUOTE COMPLIANCE SHEET

Quote #2019-16  
2019-2020 Wheel Loader

OPENING DATE: May 23, 2019 @ 2:30PM

Company	Notary	Non-Collusive	Bid Sheet	Lump Sum Price	Warranty Option 1	Warranty Option 2	Model
Milton CAT 500 Commerce Drive Clifton Park, NY 12065	x	x	x	\$174,236.00	Not enough information to give accurate quote	Not enough information to give accurate quote	930M
Capital Tractor 1135 State Route 29 Greenwich, NY 12834	x	x	x	\$145,165.00	36 month/5000 hours = \$2,459.92	60 month/5000 hours = \$8,723.41	DL250
Tracey Road Equipment 280 Corinth Rd Queensbury, NY 12804	x	x	x	\$174,864.00	Included	5 year/5000 hour = \$5,833.80	HL955TM
Nortrax PO Box 433 14 The Crossing Blvd. Clifton Park, NY 12065	x	x	x	\$155,000.00	3 year/2000 hours = \$1197.00	5 year/3000 hours = \$3835.00	John Deere 544L
Nortrax PO Box 433 14 The Crossing Blvd. Clifton Park, NY 12065	x	x	x	\$170,000.00	3 year/2000 hours = \$1328.00	5 year/3000 hours = \$4269.00	John Deere 624K-II

05967 - 2005 Ford Focus wagon - rust

07829 - 07 Ford Van - 160,000 miles - transmission bad - rust

09877 - 09 Ford Van - 142,000 miles - transmission bad - rust

09794 - 09 Chevy Trailblazer - 170,000 - rust - exhaust - over all vehicle condition - fuel lines - leaks (Former Sheriff car)

08948 - 08 Ford Focus - 126,000 - Rust - Body and frame (rocker panels rusted out as well)