

AUDIT COMMITTEE MEETING MINUTES  
JUNE 19, 2019

AUDIT COMMITTEE MEMBERS PRESENT: Middleton, Ferguson, Shay, O'Brien, Hogan, Clary, Rozell

AUDIT COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Moore

Debra Prehoda, Clerk

Stacey Benson-Doty, Sr. Audit Clerk

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – May 15, 2019
- 3) Audit Monthly Bills
- 4) Other Business
- 5) Adjournment

Chairman Middleton called the meeting to order at 9:00 A.M.

A motion to accept the minutes of the May 15, 2019 Audit Committee meeting was moved by Mr. Shay, seconded by Mr. Ferguson and adopted.

Summary of accounts payable by fund was distributed, attached.

Stacey Benson-Doty, Sr. Audit Clerk, addressed the following items with the committee:

- Stale Vouchers: Stale vouchers are vouchers submitted for payment of prior year expenses after prior year books are closed. Stale vouchers submitted as follows:
  - Various Departments – Stale vouchers totaled \$2,282.83, detailed on attached handout. A motion to approve payment of stale vouchers for various departments was moved by Mr. Hogan, seconded by Mr. Ferguson and adopted.

The committee proceeded with auditing the bills.

The committee reconvened.

A motion to pay all bills as audited was by moved Mr. Ferguson, seconded by Mr. O'Brien and adopted.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. Hogan, seconded and adopted. The meeting adjourned at 9:46 A.M.

*Debra Prehoda, Clerk*

*Washington County Board of Supervisors*

**SUMMARY OF ACCOUNTS PAYABLE BY FUND**

**Submitted To Audit Committee For Approval : Meeting Date 6/19/19**

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>
GENERAL	\$822,688.04	6/19/19
CAR POOL	\$74,366.17	6/19/19
COUNTY ROAD	\$477,044.04	6/19/19
COUNTY ROAD MACHINERY	\$161,096.97	6/19/19
SEWER DIST NO 1	\$385.00	6/19/19
SEWER DIST NO 2	\$165,073.80	6/19/19
CAPITAL CONSTRUCTION	\$213,038.23	6/19/19
<u>Workers Compensation</u>	\$12,244.00	6/19/19
<u>Health/Dental(MS)</u>	\$6,769.00	6/19/19
<b><u>TOTAL ALL FUNDS</u></b>	<b><u>\$1,932,705.25</u></b>	923

**SPECIAL AUDIT 6/4/19**

GENERAL	\$40,873.65	6/4/19
CAR POOL	\$487.75	6/4/19
COUNTY ROAD	\$203.01	6/4/19
COUNTY ROAD MACHINERY	\$2,922.24	6/4/19
SEWER NO 1	\$68.75	6/4/19
SEWER NO 2	\$3,447.21	6/4/19
<b><u>TOTAL</u></b>	<b><u>\$48,002.61</u></b>	74

**PRELIMINARY TOTAL AMOUNT PAID OUT OF AUDIT WITH APPROVAL OF COUNTY AUDITOR**

	<u>AMOUNT</u>	<u>DATE</u>
	<b><u>\$1,317,703.13</u></b>	5/15/19-6/18/19
<b><u>Grand Total Presented to Audit Committee</u></b>	<b><u>\$3,298,410.99</u></b>	6/19/19

**TOTAL NUMBER OF VOUCHERS BEFORE COMMITTEE =997**

STATE VOUCHERS PRESENTED FOR APPROVAL IN CURRENT AUDIT

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DATE OF SERVICE</u>
<i>Public Health – CWSN(2960)</i>	<i>NEWMEADOWS Evaluation Services/Therapy Services</i>	<i>\$294.00</i>	<i>10/24/18</i>
<i>Jail(3150)</i>	<i>Adirondack Radiology Inmate Medical Charges</i>	<i>\$27.48</i>	<i>9/12/18-10/22/18</i>
<i>Jail(3150)</i>	<i>Hudson Headwaters Health Network Inmate Medical Charges</i>	<i>\$349.00</i>	<i>9/19/18-11/1/18</i>
<i>Assigned Counsel(1171)</i>			
	<i>Henry Bauer, Esq</i>	<i>\$1,612.35</i>	<i>7/18-12/18</i>
<b>Total Stale Vouchers</b>		<b>\$2,282.83</b>	

Prepared by Clerk of the Board's Office 6/19/19